

NACC Board of Directors' Meeting
December 16, 2015
12:30 – 1:30 pm EST

1. Roll Call

Attending:

Stuart Mendel

Robert Donmoyer

Matthew Hale

Patrick Rooney

Renee Irvin

Maureen Emerson Feit

Robert Ashcraft

Absent:

Paul Palmer

Staff

Linda Serra

Erin Carek

2. Approval of Draft Board Meeting Minutes

Roberts Rules: approval of minutes requires no formal action. If there are no changes, the minutes are approved

In the future the draft minutes will be received by board members at an earlier time to permit corrections to be made in advance.

Minutes of 10.28.15 approved

3. President's report

- a. Event Insurance: Members agreed that event insurance should be purchased.
- b. Form 990 is being prepared
- c. Board Retreat Preparation: Support materials will be sent to the board prior to the Retreat – electronic and print.
- d. Logistics for the summer Summit:
- e. Slate of new board positions: This is the next order of business to be discussed after the January retreat.

4. NACC Statement of Activity

- a. Member Dues: The deadline for membership dues is December 31, 2015. Payment reminders are automatically sent every 30 days after the invoices are received the members.
- b. Conference Call Services: currently board conference calls are a direct expense assigned to NACC. Maureen Emerson Feit suggested using Zoom, which is user friendly, requires a camera, and is free. It allows an unlimited

number of people in the chat room. Only one individual needs an account. The Board will do a trial run with Zoom for the next meeting coordinated in January by Professor Emerson Feit.

5. Membership Update

- a. Survey: Nonprofit academic centers suggested by members at the November 15 meeting will be surveyed. This will be a marketing activity. The survey will incorporate a brief introduction that describes NACC and its services.
- b. November Member Meeting: Generally, it was engaging and brought positive contributions from those present. The discussion around accreditation was substantive.
- c. Membership: The survey and the process of developing an accreditation program will serve to raise awareness of NACC through building a network as well as strengthening research and pedagogy – indicators of quality. When speaking to the institutions it would be a good idea to speak to the deans of the schools, not the research directors.

6. Old Business

- a. A Business Model for Accreditation: Is accreditation by NACC to be a guide that strengthens the field, a service for academic centers, and a source of income?
- b. January Retreat: will the discussions be filtered through NACC's progress toward developing an accreditation process? The retreat should be grounded in something of substance.
The meeting is intended to develop NACC's sustainability, keeping it prosperous.

7. New Business

- a. It would be a good idea to have the approved board meeting minutes displayed on the NACC webpage.
- b. The accumulated records of NACC should be centralized and archived.